

Allegan County Emergency Management School Emergency Drills Documentation Form

Seven day advance notice required for proper public safety coordination

Send notice by fax to (269) 673-0566 or e-mai	litoremergency@allegancounty.org
Type of Drill: ☐ Fire Drill (5 required) ☐ Tornado Drill (2 required) ☐ Lock Down/Shelter in Place Drill (3 required)	Time of Drill: ☐ Standard ☐ Class Change ☐ Recess ☐ Other Event
Name of Reporting School: Wayland UNION	High School
Date of Drill: Time	Drill was Held: □ 10 100 am □ pm
Exact time required itorevacuate/shelter/secure; 25-12-22	
Remarks: STAFF were instructed to Review all Tornado Drill	
processes with their students. Protocols were discusses	
and abestions answered by staff.	
This report is for emergency drill # for school year	
Name of person conducting drill: Tom Cutter 3 Sortino DI Cesare	
Title of person conducting drill: Principal & Asst. Principal	
Signature of person conducting drill:	
Drill was Coordinated With:	
☐ Emergency Management Coordinator	
Name and title:	
☐ Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)	
Name and title:	
OR ☐ Fire (Fire Chief or designee)	
Name and title:	