



Allegan County Emergency Management School Emergency Drills Documentation Form



Seven-day advance notice required for proper public safety coordination.
Send notice by fax to (269) 673-0566 or e-mail to emergency@allegancounty.org.

Type of Drill:

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill:

- Standard
- Class Change
- Recess
- Other Event

Name of Reporting School: Baker Elementary

Date of Drill: March 16 Time Drill was Held: 9⁰⁰ am pm
+ various times

Exact time required to evacuate/shelter/secure: _____

Remarks: Due to COVID + socially distancing, classes performed their drills throughout the day to ensure classes remained apart.

This report is for emergency drill # 2 for school year 2020-2021.

Name of person conducting drill: Rachel Cimek

Title of person conducting drill: Principal

Signature of person conducting drill: Rachel Cimek

Drill was Coordinated With:

Emergency Management Coordinator
Name and title: _____

AND

Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)
Name and title: _____

OR

Fire (Fire Chief or designee)
Name and title: _____