

NETWORK AND INTERNET ACCESS AGREEMENT FOR STUDENTS (Grades K-4)  
ACCEPTABLE USE POLICY

If I read these pages carefully, and my parent or guardian signs the second sheet, I may be allowed to use a computer at Wayland Union Schools to look at the Internet and send messages to people around the world. But I also know that if I do not use the Internet in the right way, my teacher or Principal may need to discipline me. In fact, I may not be allowed to use the Internet again at school.

1. I will read the rules for using the Internet that are given on the next page and will ask a teacher at my school if I do not understand what any of them mean.
2. I know I should be polite to other people when writing to them (or talking with them) while I am on the Internet. I will not use curse words or language that my teacher or parent would not want me to use in my classroom.
3. I will never give my name, my home address, any personal information about me or my family, or my telephone number to anyone I write to or talk with on the Internet. I know that almost anyone I contact is a stranger to me, and that I don't share personal information with strangers no matter how nice they seem to be.
4. I know that my teacher and my Principal want me to use the Internet to learn more about the subjects I am studying in my classroom. I will not use the Internet for any other reason. For example, I will not search for a comic book site when I am supposed to be looking for something in science.
5. Because the people I write to or talk with on the Internet cannot see me, they will not know what I look like or even how old I am. When I am on the Internet, I promise never to tell people that I am someone else.
6. I understand that sometimes I may see a site on the Internet that has pictures or words that my teacher or parents would not want me to see. I will not try to find those sites and, if I come across one of them by accident, I will leave it as soon as I can.
7. I agree that I cannot use the words or pictures I see on an Internet site without giving credit to the person who owns the site. For example, I will not copy information from the Internet and hand it in to my teacher as my own work.
8. I will treat the equipment with respect and care.

We hope that each of you will sign the AUP agreement. The faculty of Wayland Union Schools wants each student to demonstrate skill in using technology as a tool for life-long learning. It is our intention for our students to be guided in using the Internet to solve problems and complete tasks. If you have any questions please feel free to call the building office with any comments or concerns you may have.

Student Name (Please Print) \_\_\_\_\_

Grade \_\_\_\_\_

**Wayland Union Schools Acceptable Use Policy**

I have read "Using the Technology at Wayland Union Schools." If I did not understand the meaning of any part of it, I asked a teacher to explain it to me. I agree to follow these rules at all times when I use the Computers and Internet at Wayland Union Schools.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Parent or Guardian Agreement**

My son or daughter, who has signed above, understands the rules that he or she is to follow in using the Internet at school. I have talked to him or her to make sure that those rules are understood. I realize that teachers and other school officials will try their best to provide only educationally-sound material from the Internet to my child and that, should objectionable pictures or information appear by accident, they will take immediate action to correct that situation. I give my permission to Wayland Union Schools for my son or daughter to use the Internet while on school property.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## WAYLAND UNION SCHOOLS

At Wayland Union Schools, we consider the student use of technology as only a part of the overall resources used to help children reach their highest potential. Along with the curricular software in the areas of Math, Language Arts, Science and Social Studies, we are very excited about being able to offer our children the benefits of Internet access.

With access to computers and people all over the world comes the availability of materials that may not be considered to be of educational value. We believe that the information and interaction available on this worldwide network far outweighs the possibility that users may locate material that is not consistent with our educational goals.

At school, students' access and use of the Internet will be under teacher direction and monitored as any other classroom activity. We use filtering resources to make our best effort to prevent those materials that may be inappropriate from reaching students. Students receive instruction in Internet safety as part of our curriculum. However, Wayland Union Schools cannot prevent the possibility that some students may access material that is not consistent with the educational mission, goals, and policies of our district.

Please read, sign and return the attached Acceptable Use Policy to allow your child access to the Internet and other computer resources at school. Should you have any questions, please feel free to contact your building principal with comments or concerns.

Sincerely,

Teresa Fulk

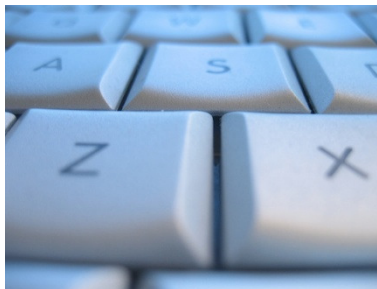
Director of Technology and Media Services

Wayland Union Schools

[fulkt@wayland.k12.mi.us](mailto:fulkt@wayland.k12.mi.us)

### **Rules for Online Safety—(Grade K-4)**

1. I will not give out personal information such as my address, telephone number, or my parents' workplace. I will not give out address/telephone number, or the name and location of my school without my parents' or teachers' permission.
2. I will tell my parents/teacher right away if I come across any information that makes me feel uncomfortable.
3. I will never agree to get together with someone I "meet" online.
4. I will never send a person my picture or anything else without first checking with my parents.
5. I will not respond to any messages that in any way make me feel uncomfortable. It is not my fault if I get a message like that. If I do I will tell my teacher/parents right away so that they can contact the online service.
6. I will stay in appropriate areas that my teachers have marked for me to visit. I will not access other areas or break these rules without their permission.
7. I will not give out my password to anyone (even my best friends) other than my parents
8. I will be a good online citizen and not do anything that hurts other people or is against the law.



Rules one through six are adapted from the brochure [Child Safety on the Information Highway](#) by SafeKids.Com founder Lawrence J. Magid. Printed copies are available free by calling 800 843-5678.