School Drill Documentation Form

Type of Drill	Number/Schedule
Fire (# 2)	Five – Three drills must be completed by December 1.
Tornado	Two – One drill must be completed in March.
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1 • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. • One drill shall include security measures of a potentially dangerous individual on or near the school premises. • Seek input from the administration of the school and local public safety on the nature of the drill.

Note – At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: _Wayland Union High School_

Principal: _Santino Di Cesare_

Date of Drill: _10-3-23_   Number of Students: _870_   Number of Staff: _60_

Time initiated: _7:45_   (a.m./p.m.)   Time concluded: _7:52_   (a.m/p.m.)

Situation at Start of the Drill (check the appropriate box)			
Before School	✓ During class time	Passing time	Recess
Lunch time	Assembly	After School	Other:

Remarks: _Staff and students did a great job enforcing and executing our Fire Drill expectations. WUHS Admin held a debrief after the drill to reflect on areas of growth._

This report is for: Fire drill number   1 ②3 4 5   for the 2023-2024 school year   _Matt Miller_
Karri Bailey
(circle number next to the applicable drill)   Tornado drill number   1 2   for the 2023-2024 school year   _OFC Schaefer_
Justin Hudson
Safety/Security drill number   1 2 3   for the 2023-2024 school year   _Seth Beat_

Name of person conducting drill: _Santino Di Cesare_

Title of person conducting drill: _HS Principal_

Signature of person conducting drill: _[signature]_   Date: _10-3-23_

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Must post on the school's website within 30 days after completing the drill.
This form must be maintained on the school's website for at least three years.