



Allegan County Emergency Management School Emergency Drills Documentation Form



Seven-day advance notice required for proper public safety coordination.
Send notice by fax to (269) 673-0566 or e-mail to emergency@allegancounty.org

Type of Drill:

- ☐ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (3 required)

Time of Drill:

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Event

Name of Reporting School: Wayland Union Middle School
Date of Drill: 10/7/25 Time Drill was Held: 10:20 ☒ am ☐ pm

Exact time required to evacuate/shelter/secure: 1 min, 10:20-10:21

Remarks: _____

This report is for emergency drill # 1 for school year 25/26

Name of person conducting drill: JACOBI BAKER

Title of person conducting drill: WUMS ASSISTANT PRINCIPAL

Signature of person conducting drill: Jacob Baker

Drill was Coordinated With:

- ☐ Emergency Management Coordinator

Name and title: _____

AND

- ☐ Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

Name and title: OFF. SCHAEFER

OR

- ☐ Fire (Fire Chief or designee)

Name and title: _____