



# Allegan County Emergency Management School Emergency Drills Documentation Form

Seven-day advance notice required for proper public safety coordination.  
Send notice by fax to (269) 673-0566 or e-mail to [emergency@allegancounty.org](mailto:emergency@allegancounty.org).

**Type of Drill:**

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down/Shelter in Place Drill (3 required)

**Time of Drill:**

Standard

Class Change

Recess

Other Event

Name of Reporting School: Pine Street Elementary

Date of Drill: 2-17-21 Time Drill was Held: 1:57  am  pm

Exact time required to evacuate/shelter/secure: 2:36

Remarks: Students and staff did well. One door wasn't latched but everything else was good.

This report is for emergency drill # 3 for school year 2020 - 2021.

Name of person conducting drill: Robyn Robinson

Title of person conducting drill: Principal

Signature of person conducting drill: RhR

**Drill was Coordinated With:**

Emergency Management Coordinator

Name and title: Scott Corbin

**AND**

Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

Name and title: \_\_\_\_\_

**OR**

Fire (Fire Chief or designee)

Name and title: \_\_\_\_\_