

School Drill Documentation Form

Type of Drill	Number/Schedule
Fire	Five – Three drills must be completed by December 1
Tornado	Two – One drill must be completed in March
<u>Safety/Security</u>	Three – One drill must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. One drill shall include security measures of a potentially dangerous individual on or near the school premises. Seek input from the administration of the school and local public safety on the nature of the drill.
Lockdown Drill #1	

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Wayland Union High School

Principal: Santina Di Cesare

Date of drill: 9-13-22 Number of students: 840 Number of staff: 60

Time initiated: 7:45 (a.m./p.m.) Time concluded: 7:50 (a.m./p.m.)

Situation at Start of the Drill: (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Overall the drill was successful. WUHS Admin will remind staff to continue to lock doors and prepare.

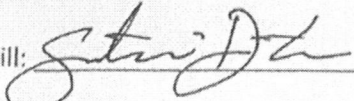
This report is for:
(circle number next to applicable drill)

Fire drill number 1 2 3 4 5 for the ^{2022/2023}~~2021/2022~~ school year

Tornado drill number 1 2 for the ^{2022/2023}~~2021/2022~~ school year

Safety/Security drill number (1) 2 3 for the ^{2022/2023}~~2021/2022~~ school year

Name of person conducting drill: Santina Di Cesare, Matt Miller, Karri Bailey, Justin Hudson
Title of person conducting drill: HS Principal John Huxel

Signature or person conducting drill:  Date: 9-15-22

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

*Must post on the school's website within 30 days after completing the drill.
The form must be maintained on the school website for at least three years.*