

## School Drill Documentation Form

| Type of Drill   | Number/Schedule  |
|-----------------|--|
| Fire            | Five – Three drills must be completed by December 1.   |
| Tornado         | Two – One drill must be completed in March.  |
| Safety/Security | Three – One drill must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"><li>One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</li><li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li><li>Seek input from the administration of the school and local public safety on the nature of the drill.</li></ul> |

Note – At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Dorr Elementary

Principal: Robin Seniura

Date of Drill: 9/13/23 Number of Students: 320 Number of Staff: 47

Time initiated: 10:35 (a.m./p.m.) Time concluded: 10:37 (a.m./p.m.)

| Situation at Start of the Drill (check the appropriate box) |   |                                       |                                 |
|---|---|---------------------------------------|---------------------------------|
| <input type="checkbox"/> Before School                      | <input checked="" type="checkbox"/> During class time | <input type="checkbox"/> Passing time | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Lunch time                         | <input type="checkbox"/> Assembly                     | <input type="checkbox"/> After School | <input type="checkbox"/> Other: |

Remarks:

This report is for: Fire drill number 1 2 3 4 5 for the 2023-2024 school year

(circle number next to the applicable drill)

Tornado drill number 1 2 for the 2023-2024 school year

Safety/Security drill number 1 2 3 for the 2023-2024 school year

Name of person conducting drill: Robin Seniura

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature] Date: 9-13-23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Dorr Fire Name: Brian Bute Title: FF

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Must post on the school's website within 30 days after completing the drill.  
This form must be maintained on the school's website for at least three years.