



Allegan County Emergency Management School Emergency Drills Documentation Form



Seven-day advance notice required for proper public safety coordination.
Send notice by fax to (269) 673-0566 or e-mail to emergency@allegancounty.org.

Type of Drill:

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill:

- Standard
- Class Change
- Recess
- Other Event

Name of Reporting School: R.S. Steeby Elementary
 Date of Drill: 9/17/2020 Time Drill was Held: 1:15 am pm

Exact time required to evacuate/shelter/secure: 1:05

Remarks: _____

This report is for emergency drill # 1 for school year 2020-2021
 Name of person conducting drill: Christina Johnson
 Title of person conducting drill: Principal
 Signature of person conducting drill: Christina Johnson

Drill was Coordinated With:

Emergency Management Coordinator
 Name and title: _____

AND

Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)
 Name and title: _____

OR

Fire (Fire Chief or designee)
 Name and title: _____